



1997 ECONOMIC CENSUS
ARCHITECTURAL, ENGINEERING, AND RELATED SERVICES

OMB No. 0607-0827: Approval Expires 10/31/99

DUE DATE FEBRUARY 12, 1998

If you have questions about completing this report, please call or write the Census Bureau. In any communication, be sure to refer to the 11-digit Census File Number (CFN) printed in the label to the right. Please return your completed report to:

BUREAU OF THE CENSUS
1201 East 10th Street
Jeffersonville, IN 47134-0001

Toll-free assistance, 8:00 a.m. to 8:00 p.m., eastern time, Monday through Friday:

1-800-233-6136

SV-8701

Please read the accompanying instructions before answering the questions.

Census use

(Please correct any errors in name, address, and ZIP Code.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by Census Bureau employees and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

Item 1. EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) shown in the label the same as the one used for this establishment on its latest 1997 Employer's Quarterly Federal Tax Return, Treasury Form 941?

094 1 Yes 2 No – Report current EIN below

(9 digits)

Item 2. PHYSICAL LOCATION

a. Is this establishment's physical location the same as the address shown in the label? (P.O. box and rural route addresses are not physical locations)

093 1 Yes 2 No – Report physical location below

Number and street

City, town, village, etc.

State

ZIP Code

b. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

095 1 Yes 3 No legal boundaries
2 No 4 Do not know

c. In what type of municipality is this establishment physically located?

096 1 City, village, or borough
2 Town or township
3 Other – Specify
4 Do not know

d. In what county (e.g., Dade County) is this establishment physically located?

Item 3. OPERATIONAL STATUS

Number of months

a. How many months during 1997 was this establishment actively operated?

002

b. Which of the following best describes this establishment's status at the end of 1997? Mark (X) only ONE box.

001 1 In operation
2 Temporarily or seasonally inactive
3 Ceased operation – Give date at right
4 Sold or leased to another operator – Give date at right AND enter name, etc., below

Figures only

Month

Year

Name of new owner or operator

Number and street

City

State

ZIP Code

Item 4. LEGAL FORM OF ORGANIZATION

Which of the following best describes this establishment's legal form of organization during 1997?

Mark (X) only ONE box.

003 1 Individual owner (sole proprietorship)
2 Partnership – Mark (X) this box if you file a partnership Federal income tax form.
5 Government – Specify
0 Corporation – Mark (X) this box if you file a corporate Federal income tax form, including Subchapter S corporations.
9 Other – Specify

HOW TO REPORT DOLLAR FIGURES

Dollar figures should be rounded to thousands of dollars.
Example: If a figure is \$1,125,628.79 report

Preferred
Acceptable

Mil-
lions
(000)

1

Thou-
sands
(000)

126

Dol-
lars
(000)

629

Item 5. DOLLAR VOLUME

Report income received in 1997. Include receipts for work subcontracted to others or, if a joint venture, work performed by participants for which they were reimbursed.

Mil.

010

Thou.

Dol.

Item 6. PAYROLL

Payroll in 1997, BEFORE DEDUCTIONS

a. Annual

Mil.

030

Thou.

Dol.

b. First quarter (January–March)

031

Item 7. EMPLOYMENT

Number

Number of paid employees for pay period including March 12, 1997 (Include both full- and part-time employees)

032

CONTINUE WITH ITEM 8 ON PAGE 2

Item 8. KIND OF ACTIVITY OR OPERATION

a. Mark (X) the ONE box which best describes this establishment in 1997.

Architectural, engineering, surveying, testing, and related services070

Architectural services☐ 8712001

Engineering services☐ 8711001

Drafting services☐ 7389131

Building or home inspection services☐ 7389121

Landscape architectural services☐ 0781201

Surveying and mapping services, except geophysical.☐ 8713101

Mapmaking services, without surveying☐ 7389091

Testing laboratories, except veterinary☐ 8734101

Veterinary testing laboratories☐ 8734201

Construction management for buildings (acting as an "agent" for owners of construction projects).☐ 8741201

Construction management for heavy construction (acting as an "agent" for owners of construction projects).☐ 8741301

Geophysical surveying services

Geophysical surveying services for metal mining, on a contract basis☐ 1081201

Geophysical surveying services for oil and gas fields, on a contract basis☐ 1382201

Geophysical surveying services for nonmetallic minerals (except fuels), on a contract basis☐ 1481201

Other geophysical surveying services (engaged in surveying and documenting subsurface terrain or formations, including gravity, magnetometric, radiometric, and seismographic surveying)☐ 8713201

Other design services

Interior design services☐ 7389201

Industrial design services☐ 7389161

Graphic design services☐ 7336201

Urban/city planning services☐ 8748202

Other design services – Describe☐ 7777776

Scientific research and development services

Research and development in the physical and engineering sciences (on a contract or fee basis)☐ 8731101

Research and development in the life sciences (on a contract or fee basis)☐ 8731201

Research and development in the social sciences and humanities (on a contract or fee basis)☐ 8732101

Research and development in the physical and engineering sciences (funded through contributions, gifts, and grants)☐ 8733101

Research and development in the life sciences (funded through contributions, gifts, and grants).☐ 8733201

Research and development in the social sciences and humanities (funded through contributions, gifts, and grants)☐ 8733301

Market research or public opinion polling☐ 8732201

Other scientific research and development services – Describe☐ 7777775

Accounting and related services

Office of certified public accountants (CPAs)☐ 8721101

Office of accountants, except certified public accountants (CPAs)☐ 8721201

Bookkeeping services☐ 8721202

Billing services.☐ 8721203

Payroll services☐ 8721401

Item 8. KIND OF ACTIVITY OR OPERATION – Continued

Computer systems design and related services070

Custom computer programming services☐ 7371001

Computer systems integrators (engaged in the development or modification of software and the "bundling" of software with computers and peripheral equipment to create an integrated system designed for specific applications)☐ 7373001

Computer systems design consultants (providing advice on computer systems, including hardware and software requirements, and use)☐ 7379111

Other computer-related services – Describe☐ 7777774

Other services

Management services – Describe☐ 7777772

Personnel supply services:

Technical services (supplying temporary "technical" employees such as engineers to supplement clients' own staff)☐ 7363101

Supply management and nonmanagement personnel to provide specific contractual services to clients (e.g., engineering design service) – Describe☐ 7777773

Construction contracting – Describe☐ 0700001

Other kind of activity – Describe☐ 7777777

b. Was this establishment primarily engaged in providing management, administrative, or support services to other establishments of the same company (rather than for the general public or other business firms) in 1997?

415

1 ☐ Yes

2 ☐ No

Item 9. SOURCES OF RECEIPTS

Report receipts by source either in dollar figures (see example for Item 5) or as percentages (in whole percents) of the total – see example below.

Please do **not** combine data for two or more receipts lines.

Lines a, b, c, g, and h – Report architectural, engineering, drafting, and surveying receipts for work performed by **this establishment**. Receipts for subcontracted work and other reimbursables should be reported on line d. Receipts for landscape architecture should be reported on line f, and receipts for land development should be reported on line q.

Line a(1) – Include fees received for feasibility, economic, and other studies; reports; professional technical recommendations; and all other architectural advisory and pre-design work.

Line b(1) – Include fees received for feasibility, economic, impact, and other studies; reports; professional technical recommendations; and all other engineering advisory and pre-design work. Receipts for engineering services during the construction and installation phases should be reported on line b(3).

Line b(3) – Include fees received from advisory and technical services during construction to ensure that work is in conformity with the final design, such as review of shop drawings, periodic visits to the site to assess progress and quality of the work, and providing advice on other technical matters.

Line d – Include receipts reimbursed to subcontractors. If a joint venture, include receipts reimbursed to members for work performed.

Line j – Include fees received as agents for owners of construction projects. Report receipts for construction contracting on line q.

HOW TO REPORT PERCENTS

If figure is **38.76%** of total sales:

• Report whole percents

Not acceptable

Mil.

Thou.

Dol.

Per-cent

39

38.76

Sources of receipts

Cen-sus use

ESTIMATES are acceptable. Report dollars OR percents.

Mil.

Thou.

Dol.

Per-cent

a. Architectural services

400

401

402

(1) Architectural advisory and pre-design services

0751

ITEM 9 CONTINUED ON PAGE 3

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CONTINUE ON PAGE 3

Item 11. RECEIPTS, BY CLASS OF CLIENT

Estimate percentage of professional services fees by class of client. Include work performed "in-house" or by others as reported in item 9.

Report in whole percents

441

a. Government: Federal, State, and local, including public authorities (direct services only)

442

b. Private institutions (private schools, hospitals, churches, etc.)

443

c. Construction firms

444

d. Architectural firms

445

e. Engineering firms

446

f. Industrial, commercial, and other firms (manufacturing, utilities, mining, shopping centers, office buildings, theaters, etc.)

447

g. Individuals – *Include fees from individually owned businesses on lines c, d, e, or f as appropriate.*

448

h. Other – *Describe*

i. TOTAL (Sum of lines a through h)

100%

Item 12. EXPORTED SERVICES

NOTE – An exported service is a service performed for a customer or client (individual, government, business establishment, etc.) located **outside** the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions). Services performed for unaffiliated and affiliated foreign firms (i.e., foreign parent firms, subsidiaries, branches, etc.) are included. Services provided to domestic subsidiaries of foreign firms are excluded.

Did the receipts reported in item 5 include any amounts received for exported services?

405

1 ☐ Yes – Amount

2 ☐ No

Mil.

Thou.

Dol.

406

Item 13. OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION

a. Is the **FIRST DIGIT** of your Census File Number (shown in the address label immediately after "CFN") a zero?

1 ☐ Yes – Complete this item

2 ☐ No – Skip to item 14

b. Is this company owned or controlled by another company?

097

1 ☐ Yes →

2 ☐ No

Enter name, address, and EIN of the owning or controlling company

EIN (9 digits)

c. Does this company own or control any other company or companies?

098

1 ☐ Yes →

2 ☐ No

Enter name, address, and EIN of the owned or controlled company

EIN (9 digits)

Item 13. OWNERSHIP, CONTROL, AND LOCATIONS OF OPERATION – Continued

d. How many establishments operated under the Employer Identification Number shown in the label (or as corrected in item 1) AT THE END of 1997?

Number

079

If more than one, provide the **physical location** address and other information indicated below for each establishment. The headquarters location should be first, followed by all other locations. If more room is needed, continue in the same format in REMARKS or on a separate sheet of paper.

NOTE – Temporary branch or field offices should **not** be considered separate locations. Data for such sites should be included with the controlling headquarters or branch location.

Estimates are acceptable if book figures are not available.

Name

1997

Mil.

Thou.

Dol.

081

Number and street

Receipts

082

City

State

ZIP Code

Annual payroll

083

Kind-of-business description

Paid employees for pay period including March 12

088

Name

1997

Mil.

Thou.

Dol.

081

Number and street

Receipts

082

City

State

ZIP Code

Annual payroll

083

Kind-of-business description

Paid employees for pay period including March 12

088

REMARKS – Please use this space for any explanations that may be essential in understanding your reported data.

Item 14. CERTIFICATION – This report is substantially accurate and has been prepared in accordance with instructions.

Period covered by this report

FROM: Mo. Year TO: Mo. Year

Name of person to contact regarding this report – *Print or type*

Title

Telephone Area code Number Extension

Signature of authorized person Date

FORM SV-8701

PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS